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| Why are we using IATI to share information? |
| What information do I need? |
| Where is the information kept? |
| Who do I need to talk to about this information? |
| Who is responsible for publishing? And who’s going to manage the process? |
| Where are we going to record important information about our IATI publishing? |
| Which tool will we use to publish? |
| How will we check/quality assure the data before and after publishing? |
| What will we do with the data? |
| What resources do we need to do it well? |
| What license are we going to use? |
| How are we going to develop an open information policy/exclusions statement? |

Draw a map of where the information is kept and how you are going to bring it together. What systems are used? Who will you need to ask? Are you in different offices? How’s that going to work? How long do you think this will take you?

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